

**LANGARA COUNCIL**  
**Minutes of a Meeting**  
**held on Tuesday, March 13, 2012**  
**Room C408 at 1000 hours**

**Members:**

Fraser Archibald	Gerda Krause
Linda Arnold	Gurbax Leelh
John Belshaw	Julie Longo
Lynn Carter	Ian McBain
Patricia Cia	Gordon McNeil
Roy Daykin	Clayton Munro
Julia Denholm	Ajay Patel (absent)
Deanna Douglas	Joanne Rajotte
Charlotte French	David Ross
Siddharth Gautam	Pierre-Andre Santin
Martin Gerson (absent)	Doug Soo
Margaret Heldman	Tomo Tanaka
Ian Humphreys (absent)	Wendy Watson (absent)
Ken Jillings	Gayleen Wren

**Guest:**

Barry Coulson, Director, Financial Services

**Recorder:**

Diana Falcon, Executive Assistant, Executive Office

**1. REVIEW OF AGENDA**

The agenda was approved with the following addition:

5. a) Spring Break 2012 - debrief D. Ross

**2. REVIEW OF MINUTES AND BUSINESS ARISING**

**a) Draft Minutes of the Meeting held February 14, 2012**

The Minutes of the Meeting held on February 14, 2012 were accepted.

**Business Arising**

**Back to Baseline Project Update**

C. French provided an update on the Back to Baseline project noting that the Go Live scheduled on March 8, 2012 went well with all components in place as reported at the February 14<sup>th</sup> meeting. Feedback was good with few inquiries. A glitch was discovered in the calendar course description fields and baseline prerequisite fields for summer that went live in November. Some of the prerequisite language was difficult to follow, was not clear and was unacceptable. A short-term solution is being developed and will be replaced by a long-term solution. The prerequisite display has been disabled and

should be back up on Friday with preferred language, and planning is moving forward for a long-term solution. A Project Manager starts on Monday for the Banner Management portfolio. In response to a question, C. French advised that the prerequisite issue has been communicated to the community.

### 3. CURRICULUM ITEMS

#### a) Education Council Meeting held on January 24, 2012

G. Krause highlighted the summary report of the Education Council meeting held on January 24, 2012 noting new program proposals; new courses; and a new citation being awarded in Health Sciences that will assist students in meeting the prerequisites for the Nursing program.

#### b) Education Council Meeting held on February 21, 2012

G. Krause highlighted the summary report of the Education Council meeting held on February 21, 2012 noting new program proposals; new courses; a new Bioinformatics course which is the application of computer technology with the dissemination of biological information which will ladder into SFU programs.

There were no items with financial implications.

The Education Council summary reports for January 24, 2012 and February 21, 2012 were received for information.

### 4. FOR APPROVAL

#### a) 2012-2013 Budget

R. Daykin highlighted his memo attached to the agenda and outlined the key assumptions and proposed changes that were used in developing the 2012/13 Budget. He noted that effective April 1, 2012 the College is required by the Provincial Government to adopt the reporting standards outlined by the Public Sector Accounting Board (PSAB) and that this budget is the first to be reported under these principles. He highlighted the major differences in format and budget issues and concerns for the future. In response to a question, R. Daykin described that funding for Student Judicial Affairs is to provide education to employees when confronted with student conduct issues.

It was moved by D. Douglas, seconded by L. Arnold

**THAT, the draft Operating Expenditures and Capital Acquisitions  
Budgets for 2012/13, as presented, be recommended to the President.**

**Carried Unanimously.**

### 5. FOR INFORMATION

D. Ross provided an update on the provincial budget and post-secondary funding, and on the status of the province's international education strategy.

**a) Spring Break 2012 - Debrief**

Discussion ensued on the recent spring break and the following was noted:

- due dates should be discussed regarding reports that people may be working on during spring break;
- the library kept normal hours during spring break but attendance was much less than previous and following weeks, especially after 6pm. Next year Spring Break hours of operation may be reduced with decisions communicated earlier in the term;
- spring break and drop dates caused issues for mid-terms;
- mid-terms occurred after spring break which gave students an opportunity to study; and
- Faculty days are included in spring break but will be a week later in the calendar.

There being no further business, the meeting was adjourned at 1040 hours.